Funcky MoMo SAKURA

Agreement and Understanding

In starting childcare provision, the contents that we should explain to you are as follows.

1. The management main body of Funky MoMo SAKURA

Name of company	Square Funky MoMo Co.	
Location	1-2-25, Imazu, lwakuni, Yamaguchi	
Phone No.	0827-23-5353	
Name of representative	CEO Wataru Yasumoto	

2.Facility

Type of facility	Nursery school	
Name of facility	Funky MoMo SAKURA	
Address of facility	1-18-20, lmazu, lwakuni	
Contact information	TEL (0827)-24-3205	
	FAX (0827)-23-8311	
Administrator	Director Masami Yasumoto	
Applicable child	Infants under the age of 3 who need childcare according	
	to Japanese guideline.	
The number of members	(Infants according to Japanese guideline)	
	1 to 2 years of age	11 people
	0 years of age	6 people
Establishment date	September 1st,2018	

3.Aim of establish of facility and management policy

Based on the following management policy, our aim is to accept children who need the daycare and to do the daycare.

- 1) In offering the daycare, we will try to provide the place of life most suitable for aggressively promoting the welfare of the child by considering the best interest of the child.
- 2) Our staff with expertise on the daycare will undertake care and education together in close collaboration with the family based on the situation and developmental process of the child.
- 3) While trying to cooperate with various social resources with the family and community to which the child belongs, we will endeavor to provide support for parents of the child and the local child care family.

4. Facility and structure

1) Are and Structure

The site	Site area	112.19 m²
	Playground	110.25 m²
The building	Structure	Steel flame
	Total area	181.38 m²

2) Facility

Baby room	1	
Childcare room	1	1~2-years-old child
Kitchen	1	
Reception room	1	

5.Staff

Director	1
A chief of childcare	1
Childcare	6
A cook	1
Nutritionist	1

Note) We fulfilled of the required conditions of the Iwakuni guidline

· Daily working form of staff

Director	7:00a.m7:00p.m.
A chief of childcare	9:00a.m6:00p.m.
Childcare	7:00a.m4:00p.m.
	11:00a.m7:00p.m.
	(note)
Nutritionist	8:00a.m5:00p.m.
A cook	8:00a.m1:00p.m.

note) The working hours of each staffs is different vary according to rotation or as a matter of convenience.

6. Hours of operation

Mon.-Sat.

Note) except on New Year holiday (29th Dec. to 3rd Jan.) and Japanese national holidays.

7. The time we provide the daycare service

7:00a.m.-6:00p.m. (standard hour)

6:00a.m.-7:00p.m. (extended) note) An extra charge will be added.

· Last attending nursery school

Please come by 10:00 a.m.

If you have unavoidable circumstance, you can come by 11:00 a.m.

8. The time you take your child-care service

Please check the other paper (No.1)

9. Service contents

- 1)Standard hour service and extended hour
- 2) Many kinds of classes teach by outside lecture.

English class, music class, gymnastics, picture book, baby massage, painting class.

X An extra charge will be added.

3)meal-service

	Eating meals in	lunch	Eating meals in
	the morning		the afternoon
0 age	9:00	11:30	15:00
1 year- old	9:00	11:30	15:00
2 years-old	9:00	11:30	15:00

^{*}We inform to you meal menu every month.

10.A charge for use

According to the manual of the municipal government.

Add to our lessons we are doing. (Look at the others paper No.2)

- 11. The matters that our childcare experiod.
- 1) When the child become 3 years-old.
- 2) When you do not come for under the rule of the municipal government shall be prescribed
- 3) When a serious trouble or difficulty occurred about continuation of the use.
- 4) Partner School Imazu Kindergarten(〒740-0017 5−2−9, Imazu-machi, Iwakuni-shi)

12.Commisioned doctor

1) Internal disease, Pediatrician

A hospital	MOURI pediatrician clinic
Director	Hisao Mouri
Address	2-8-8, Yamate, Iwakuni
Phone number	0827-23-6677

2) Dental clinic

A hospital	MICHIYO dental clinic
Director	Michiyo Niimura
Address	2-2-36, Tateishi, Iwakuni
Phone number	0827-21-3355

13. Treatment in Emergency

When happened something sudden change, we access immediately emergency contact details.

Please check up the other paper of Emergency contact list.

^{**}Please tell us if your child(ren) have food allergy and so on.

14. Emergency counseling (request or complain etc.)

Consultation counter	Stuff	: Shiori Watanabe
	Reception hou	rs: 8:30~18:30
	Tel	:0827-24-3205
	Fax	:0827-23-8311
Third person	Masako	Tel :0827-22-5597
	Kumagai	Welfare commissioner of volunteer

^{**}There is established opinion box in the school.

15.Prepare measure for emergency

Emergency's actions	to act by the planning of firefighting
Structure for fire	Fireproof building
Facility of fire prevention	Automatic fire alarm system
	Gas leak alarm system
	Emergency power supply equipment
	Guide light
	Emergency alarm device
	Fire extinguishers
	Curtains, carpets, fitting for fireproof
Disaster drill and fire fighting	Over once a month

16.Other points of attention

Prohibited matter

Smoking	Nonsmoking in this area
Activities of Religious,	Please refrain from persuasion any activities to the
Political, economics	other user.

17.notes

Other notes will be informed each time.

We explained important matters based on this document for application.
Funky MoMo SAKURA
Director Masami Yasumoto
I received explanation about Funky MoMo and I agreed.
Date:
Address:
Child name:
Applicant name:
A family relationship to applicant:
Signature

The import	ant matter	rs between	Funky N	ИоМо а	nd pare	nts.(cł	neck)	
1.What day	s of the w	eek win yc	ou use?					
Mon.	Tus.	Wed.	Thu.	Fri.	Sat.			
2.What tim Drop off	-		lease co	me by 1	0:00 a.m	ı.)		
Pick up Date when	:	_				,		
	s is decide	d by the ti	me to us	e.				
3.Emergen	cy respons	e						
When child	d has any	accidents,	we rapid	dly cont	tact the	follov	ving m	edica
institution a	and emerg	gency cont	act.					
Medial institution			Nam	e:				
			Depa	artment	:			
			Doct	or's nai	me:			
			Addı	ess:				
			Pho	ne num	ber:			
Emergenc	y contact 1	1	Addı	ess:				

	Phone number:
	Name:
Emergency contact 2	Address:
	Phone number:
	Name:
	A family relationship:
4.Plese tell us about your child, All	ergies, Illness, Diaper, Rash, etc

The other paper No.2

Fees

1. All of applicant

Tuition for talent	Baby massage/music class (Until	Free
development	1 year old)	
	English class/music class/	¥1000/month
	Gymnastics	
	(1 to 2 years old)	
	English class/music class/	¥2000/month
	Gymnastics/painting class/	
	picture book	
	(2 to 3 years old)	
Insurance	Death, obstacle disorder,	¥800/month
	hospitalization, outpatient visit	
Due for Christmas	Present etc.	¥500
cost for excursion	fare (train, bus etc.)	Actual cost

2. Applicable applicant

1) extended childcare

¥100/a hour ¥50/a half hour (AM7:00~9:00)

¥100/a hour ¥50/a half hour (PM5:00~7:00)

2) teaching material fee, uniforms

Please check the other paper.

※We will give you receipt for payment.

A consent form for personal information

I agree to share about family private information within the purpose of

minimum necessary information.

Details are as given below.

· When your child will be 3 years-old, we share your information to other

school if you prepare for entering.

· If we need sharing about your family information ;Holiday childcare,

daycare for sick children, changing of nursery school, using brothers or

sisters others school, the agency related government guideline.

• This nursery school share your family information to hospital or others

agencies.

Funky MoMo SAKURA

Direcor Masami Yasumoto

Date:

Address:

Child name:

Your name:

A family relationship:

Signature

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